



# Application for Enrolment in a Western Australian Public School (Primary)

**You must complete a separate enrolment application for each student. You need to complete an enrolment application form if:**

- You are enrolling a child in Kindergarten for the following year.
- You are enrolling a child in Pre-primary for the following year.
- You are enrolling a child in Year 7 at a new school for the following year.
- You are enrolling a child transferring from another school in any year level.

Submitting an application for enrolment does not guarantee you will receive a place at the school. The school will notify you in writing of the outcome of your application.

If you are unable to complete this application form, please contact the school for help.

For more information please visit the Department of Education [website](#).

## SCHOOL NAME

**School name**

## PERSONAL DETAILS (Please complete all details below)

**Child's surname**

**Legal surname** (if different)

**Given names**

**Date of birth** (dd/mm/yy)      /      /      **Gender**      Male      Female      Not Specified

**Parent Surname**

**Parent First Name**      **Title**      Mr      Mrs      Ms      Other

**Residential Address**  
(must be completed)

Postcode

**Postal Address** (if different from residential address)

Postcode

**Telephone (Home)**      **Telephone (Work)**  
(If convenient)

**Mobile Phone No.**      **Email**

## PERSONAL DETAILS (Continued)

**Year Level enrolling in** **Start date: Beginning of following school year** YES NO

If no, indicate start date / /

**If applicable, year level your child is currently enrolled in (e.g. Year 6)**

**If applicable, name of school at which your child is currently or was last enrolled**

**Are there any Family Court Orders regarding the day to day or long term care, welfare and development of your child?**

YES NO

**Does your child have an Australian Immunisation Register (AIR) Immunisation History Statement?**

YES NO

If your application is accepted, you will be asked to provide an Australian Immunisation Register (AIR) Immunisation History Statement that is not more than two months old.

**Will there be any brothers or sisters attending this school?** YES NO

Name/s and year levels

**Is your child currently under suspension from a school?** YES NO

If yes, name of school

**Is your child a temporary resident?** YES NO If yes, please indicate:

Date entered Australia if born overseas. / /

Visa Sub Class No. Visa expiry date / /

**Does your child have health or medical condition, disability or additional needs?** YES NO

This information will assist the school principal in planning to provide the best educational program for your child. Please provide details:

## DECLARATION

The information and statements provided in this application for enrolment are true and accurate in relation to:

### Name of person enrolling child

Title Mr Mrs Ms Other

### Relationship to child

(Independent minors and those aged 18 years or older may apply on their own behalf)

Telephone (Home)

Telephone (Work)

Mobile Phone No.

Signature

Date / /

If you are completing this form online and are unable to sign this form please check this box to confirm the above information is true and correct

Note: In the event that statements made in this application later prove to be false or misleading this application may be declined. Information supplied may need to be checked by the school.

## DOCUMENTS TO BE PROVIDED

The school will advise you of any additional documentation required.

Checklist: Check the box  to indicate documents you can provide to support this application.

1. Birth Certificate or extract or other identity documents
2. Copies of Family Court or any other court orders (if applicable)
3. Proof of address
4. Information relating to suspensions
5. Information relating to health or medical condition, disability or additional needs (if applicable)
6. If your child is not a permanent resident of Australia, you must provide evidence of current visa subclass and previous visa subclass (if applicable, such as if current visa is a bridging visa)

Please provide any other relevant information.

## OFFICE USE ONLY

### Documents provided:

1. Birth Certificate or extract or other identity documents	YES	NO
2. Copies of Family Court or any other court orders	YES	NO
3. Proof of address	YES	NO
4. Information relating to suspensions	YES	NO
5. Information relating to health or medical condition, disability or additional needs	YES	NO

Date application received / / Year Level

Principal's approval Application for Enrolment approved YES NO

Name

Signature of principal/delegate Date / /



# ADDITIONAL INFORMATION FOR STUDENTS ENROLLING IN KINDERGARTEN

The information below should be completed and submitted to the school with the Student Enrolment Form.

## STUDENT DETAILS

**Student surname**

**Student first name**

**Date of birth** (dd/mm/yy)            /            /

## PRIOR TO SCHOOL

**Did the student attend a Child and Parent Centre, in the past year?**

YES, regularly (10 times or more)

NO

**Did the student attend KindiLink, in the past year?**

YES, regularly (10 times or more)

NO

Note: **Child and Parent Centres** are located on or near to some public schools. They offer a range of early learning, child and maternal health, parenting support and health promotion programs and services.

The **KindiLink** program is a supported playgroup located on some public schools, predominantly for Aboriginal and Torres Strait Islander families.

## K-2 Enrolment Checklist

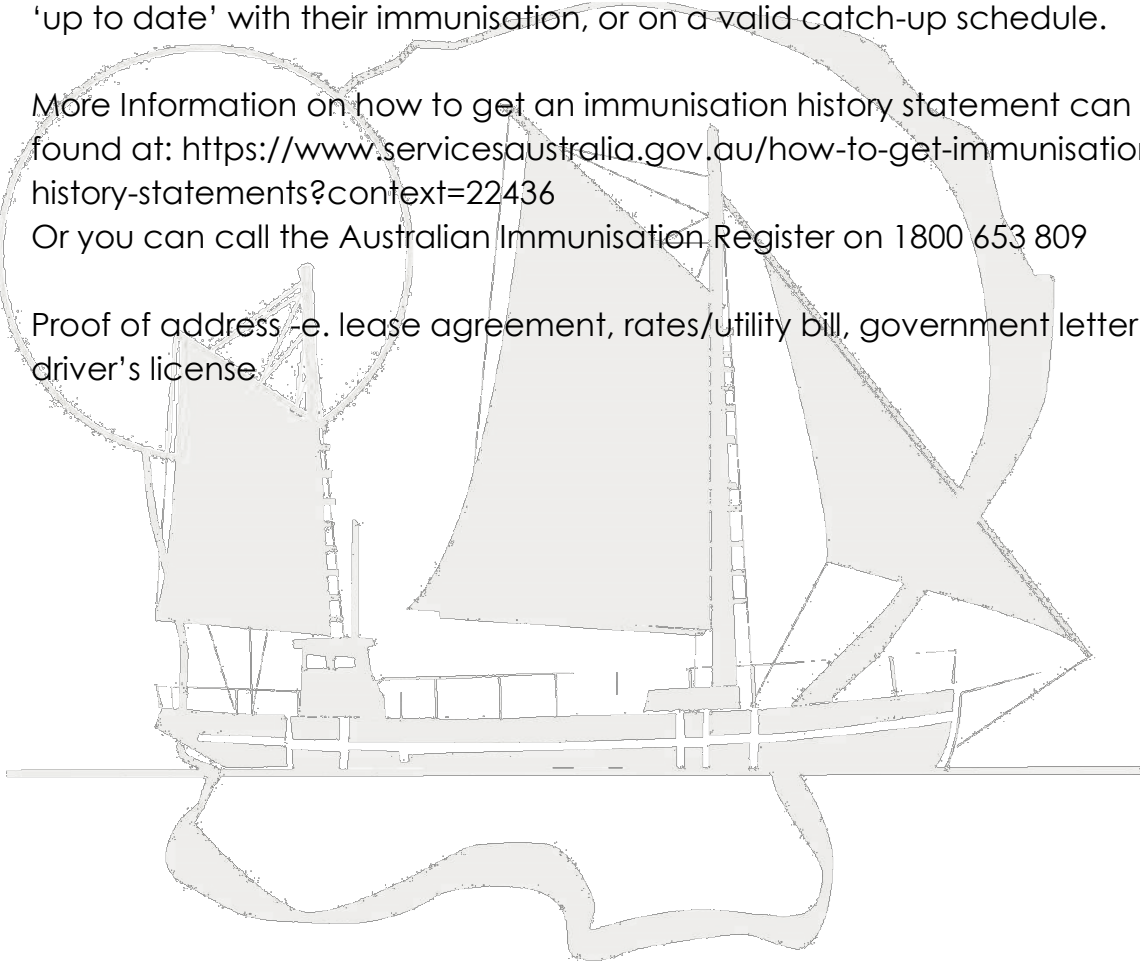
**Please ensure your enrolment forms are returned with the following information:**

- Birth Certificate – or other proof of age (passport, immunisation record, visa etc.)
- AIR Immunisation History Statement (Australian Immunisation Register) Statement – this must be dated within 2 months and show that your child is 'up to date' with their immunisation, or on a valid catch-up schedule.

More Information on how to get an immunisation history statement can be found at: <https://www.servicesaustralia.gov.au/how-to-get-immunisation-history-statements?context=22436>

Or you can call the Australian Immunisation Register on 1800 653 809

- Proof of address - e. lease agreement, rates/utility bill, government letter or driver's license.



# KINDY 2025 ENROLMENT KEY DATES

## 1. Applications open Wednesday, 1st May 2024

Complete the Application for Enrolment in WA Public Schools form, and provide a birth certificate and proof of address.

## 2. Applications close Friday, 19 July 2024

All applications received by this date will be ranked by priority\*. you are still able to apply after this date, however places are limited.

## 3. Offers sent by Monday, 29th July 2024

You will be notified in writing of the outcome of your enrolment application. Please note that we cannot offer Priority 4 places until February 2025.

## 4. Acceptance of offers by Friday, 20 September 2024

If offered, complete the Broome Primary School enrolment forms and provide current, up to date AIR Immunisation History Statement and On Entry form.

## 5. Confirmation letters sent by Friday, 11 October 2024

**Kindy Orientation Session:** Thursday, 21st November

Priority 1: In area with older siblings attending BPS

Priority 2: In area, no older siblings attending BPS

Priority 3: Out of area with older siblings attending BPS

Priority 4: Out of area, no older siblings attending BPS